



# COLCA REOPENING

2020-2021 SCHOOL YEAR

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UNITING CHRISTIAN VALUES WITH EXCELLENCE



HOME OF THE

*Warriors*

# Introduction

Here at City of Life Christian Academy & Performing Arts Center, safety has always been a top priority. In fact, it's written into our mission statement.

**" To make the hope of Jesus known by discipling students to love God, serve others, and live big in an environment that is spiritually, emotionally, and physically safe, in preparation for their God-given destinies."**

City of Life Christian Academy & Performing Arts Center will continue to refine and upgrade its policies for school reopening based on available evidence from relevant governmental agencies and public health officials.

Policies will be revised based on new information as it becomes available.

These policies are intended to mitigate the risk. No single action or set of actions will completely eliminate the risk of COVID transmission, but the implementations can significantly reduce that risk.

We will continue to adapt best practices in order to provide your student(s) and our employees with the safest and best learning environment possible.

Thank you for your understanding and patience through this unprecedented time.

# Cleaning & Sanitizing

We have invested in the health and safety of our students by increasing the frequency of cleaning and the availability of sanitization products around campus for our staff and students.

- Our facilities team will conduct daily disinfection using EPA-approved disinfectants against COVID-19 to help reduce the risk.
- They will also conduct frequent disinfection of surfaces and high-touch areas throughout the day.
- There will be hand sanitizer dispensers in each classroom and hand sanitizer stations at every entrance of the building.
- A nightly crew will be cleaning and sanitizing every classroom.

# Signage and Markings

Signage will be placed throughout the buildings as a reminder to maintain proper social distancing. The hallways will also be marked with directional foot traffic decals to create safe traffic patterns to promote social distancing while moving within the building.

# Upon Arrival

## Before Care Procedures

- Face covering must be worn.
  - **Parents must walk to the designated area and sign in** their student(s) with a Before Care staff member.
  - The staff member will check the student's temperature.
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- The drop-off traffic pattern will stay the same.
  - Once students arrive on campus, they must wear their face covering.
  - Students arriving after 7:45am will report directly to their homeroom teacher. There, the teacher will check the student's temperature.
  - If a student has a temperature of 100.4 or higher, the student will be relocated to a separate room and a parent / guardian must pick up the student right way.

# Elementary

- Students will remain in their classroom.
- Block teachers will travel to the classroom.
- Playground will be off limits until further notice, but the fields will be open for block time.
- Students have the option to remove their face covering once they are in the classroom.

# Middle / High

- During transitions, students will wear their face covering.
- There will be signage and markings on the floor to remind students of protocols and traffic flow directions.
- Students have the option to remove their face covering once they are in the classroom.
- Weather permitting, P.E. classes will take place outdoors or in the gym if social distancing can take place. All of the P.E. equipment will be sanitized between each class. Students will not be changing out to gym clothes. This will eliminate crowded bathroom use.

## Locker Use

Until further notice lockers will not be available. This will lessen the congestion in the hallway during transitions. We have limited the supply list so students do not have to carry several binders or notebooks. Textbooks will also be left in the classroom and homework will be uploaded on FACTS.

## Bathroom Policy

Students will be allowed to use the bathrooms one at a time during class and lunch. This will help us monitor the bathrooms. During transitions the gym bathrooms will be off limits.

# Lunch

- Lunch vendors will not be providing lunch until further notice.
- Please send students with packed lunch.
- Microwaves will not be used until further notice.
- Elementary, middle, and high school will be eating in their classrooms.
- For the time being we ask all parents to refrain from dropping off food during the day. This will limit the amount of people coming on campus. Please make sure the student has their lunch with them when they arrive at school.

## Water Policy

- Water Fountains will be off limits.
- We ask parents to send each student to school with a reusable spill-proof water bottle.
- Please pack the student with enough water for the time they will be at school (including aftercare and sports).

# Chapel & Field Trips

Until further notice, Chapel will be taking place in the classroom and field trips will be virtual.

# Dismissal

## Signing Out Students Early

- Parents must call the front office to notify us that their student is leaving early. Parents must stay in the car.
- Staff will escort your student to the car and ask for ID verification.

## Pick-up Line

- Traffic Patterns will remain the same.
- Elementary students will be released from their classroom, once the parent arrives in the car line.
- Middle and High school students will be separated by grades while waiting for their parent.

# After Care

- Parents must **reserve** a spot for their student prior to the day they will be attending. This will regulate the number of students in each room to follow social distancing. **More information will be released soon.**
- Please pack extra snacks for your student, since aftercare will not be providing snacks until further notice.

# Teachers Duties

- Teachers will have their temperature checked every morning.
- Every teacher is responsible to check each students temperature upon arrival to their classroom in the morning.
- If a student is having any symptoms of COVID-19 the teacher will call the front office and a staff member will pick up the student and take them to a designated room for those cases.